

CASS COUNTY COMMISSIONERS
December 18, 2023

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Ruth Baker, Michael Stajduhar, Mike Deitrich, Attorney Jeff Stanton and Auditor Cheryl Alcorn.

Ruth Baker opened the meeting with the Pledge of Allegiance followed with a moment of silence.

AMEND AGENDA - Commissioner Baker requested approval to add Animal Control service proposals to the agenda after Economic Development Monthly Report.

Michael Stajduhar made a motion to amend the agenda as requested, Mike Deitrich seconded. Motion carried unanimously.

MINUTES – Ruth Baker entertained a motion to approve minutes with correction of appointment to E-911 Dispatch Governing Board should read Brady Wiles not John O’Conner.

Mike Deitrich made a motion to approve the meeting minutes with correction, Michael Stajduhar seconded.

CLAIMS & PAYROLL- Michael Stajduhar made a motion to approve the claims and payroll as presented, Mike Deitrich seconded. The motion carried unanimously.

BROADBAND – Matt Mavrck was unavailable to attend. The following monthly report for November was submitted and reviewed. 99.6% of the project has been completed with 16 new customer hook ups. Half mile of underground bore and fiber installation to be completed this week heading south of Royal Center.

COMMUNITY CORRECTIONS – Dave Wegner presented monthly report for November. Department received 15 new clients and 20 clients completed the program. Three clients were returned and nine clients were held in the jail on pending violations. Department currently has 22 males and 6 female residents in the work release program.

CLIENTS SERVED	178
• HOME DETENTION	122
• WORK RELEASE	39
• TRANSFERRED	17

Dave reported a denial notification was received for the Byrne Grant. Agency entered into a Memorandum of Understanding with 4C Health to increase peer program hours by 50%.

JULIAN RIDLEN AIM HIGH PARK – Deb Waggoner presented report for the month of November. Park is now closed for the season. Sue Jones Monument was installed December 13th. List of

park equipment and assets have been entered into the County inventory database. John Deer ATV has been serviced and in good running condition for next spring. Registration to begin next February, weather permitting practice can begin last week of March. First tournament is schedule in April.

I.T. DEPARTMENT – Cj Gilsinger presented the monthly report for November. New Ricoh Copiers have been installed in each county office. A sensaphone unit has been ordered for the Health Department to monitor the temperature in the server room.

Cj is working with the Auditor’s office to implement the new electronic claim system and payment processing. New SAN has been installed and servers will be moved over to it in the next couple of weeks. Connection between LPD and Dispatch is fully operational. AT&T provided an audit of county cell phones that are ready for an upgrade.

Cj and Austin attended the 2024 Indiana Election Administrators Conference covering the recent changes to early voting procedures.

SHERIFF DEPARTMENT – Sheriff Schroder presented monthly report for November.

PRISONER BOOKINGS	126
PRISONERS RELEASED	146
MILES TRANSPORTING PRISONERS	3,490
MEALS SERVED TO PRISONERS	20,454
OFFICER PATROL MILES	34,414
TRAFFIC WARNINGS ISSUED	113
TRAFFIC ARRESTS/CITATIONS	113
DWI/OWI ARRESTS	7
CRIMINAL ARRESTS	43
ACCIDENT INVESTIGATIONS	62
PROPERTY DAMAGE	55
PERSONAL INJURY	7
FATALITES	0
CIVIL PROCESS MILAGE	908
CIVIL PROCESS PAPERS SERVED	338
SCHOOL RESOURCE OFFICERS:	
CALLS/CASE	14
PRESENTATIONS	0

TRANSPORTATION		0
ANIMAL CONTROL:	<u>County</u>	<u>City</u>
TOTAL CALLS	14	30
UNFOUND CALLS	4	10
CONSULTS	5	11
WRITTEN WARNINGS	5	6
SHELTERED ANIMALS	0	5
ANIMALS REFUSED AT SHELTER	0	0
K-9 RELEASED TO OWNER	0	0
REHOMED	0	0
EUTHANIZED	0	0
BITE CASES	0	0
Local Ordinances Violations	0	2
State Statute Violations	0	0

Vohne Liche Kennels – current sheltered animals 17

Sheriff Schroder reported current Jail population is 206 includes; 14 inmates from Wabash County, 2 inmates from Howard County, 13 inmates from Carroll County, and 32 inmates waiting for transfer to Department of Corrections. Currently 35% of population is taking self-improvement classes.

EMS – Brady Wiles presented the monthly report for November. EMS responded to 344 calls and provided 247 transports. Average response time of 6.4 minutes.

Brady reported 1315 billable miles consisting of 192 ALS calls plus 13 Level II ALS calls and 77 BLS calls. Total billed for the month was \$343,951. Department is collecting 91% of actual service billing.

ECONOMIC DEVELOPMENT– Christy Householder presented monthly report for November. Christy made three industry visits, twelve business retention and expansion visits, attended nineteen local, four state, and four regional projects meetings with ten business leads.

Christy attended the READI 2.0 Steering Committee meetings to prepare cost plans of ten projects to submit to the state for grant funding opportunity. Christy met with Indiana North Central Region and National Level site selectors to envision the future needs of economic development property. Child care continues to be a subject of concern statewide. Funding is needed for wages and training of individuals to enter the child care profession.

RFP ANIMAL CONTROL – Ruth Baker entertained a motion to review animal control proposals received from Pets R Us and Vohne Liche Kennels.

Michael Stajduhar made a motion to review the two proposals submitted, Mike Deitrich seconded. Motion carried unanimously.

BID AWARDS – HIGHWAY MATERIALS – Jeff Smith recommended accepting all bids for 2024 materials and engineering services that were opened and presented at the December 4th meeting.

Michael Stajduhar made a motion to accept all bids presented, Mike Deitrich seconded. Motion carried unanimously.

Jeff noted an overall increase of 5% to 10% for materials with stone increased \$2 per ton and a decrease in hot mix asphalt of 7%.

WEIGHTS & MEASURES – Rich Brewer requested approval to deem the 2003 service vehicle as surplus.

Michael Stajduhar made a motion to deem the vehicle as surplus, Mike Deitrich seconded. Motion carried unanimously.

PROSECUTOR – Noah Schafer requested approval to fill vacant part time Adult Protection Services Investigator position.

Michael Stajduhar made a motion to approve request to fill part time position as presented, Mike Deitrich seconded. Motion carried unanimously.

SUPERIOR COURT II – Judge Swaim requested approval to fill full-time court reporter left vacant by Shelby Roller. Shelby has accepted the position of EMA Assistant Director.

Michael Stajduhar made a motion to approve request to fill full time position as presented, Mike Deitrich seconded. Motion carried unanimously.

RES. 23-09 ELECTRONIC MEETING POLICY – Attorney Jeff Stanton presented for approval resolution permitting County Commissioners remote participation of one member. Policy has specific guidelines and restrictions per State Code.

Michael Stajduhar made a motion to approve Resolution 23-09 as presented, Mike Deitrich seconded. Motion carried unanimously.

APPOINTMENTS – Ruth Baker entertained a motion to approve the following appointments:

Arrowhead RC & D Board		
Dr. Jessica Outcalt	4 yrs	1-1-24 to 12-31-27

Cass County Combined E-911 Dispatch Governing Board

Brady Wiles

1 yr

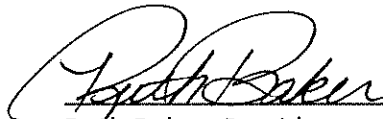
1-1-24 to 12-31-24

Michael Stajduhar made a motion to approve appointments as read, Mike Deitrich seconded. Motion carried unanimously.

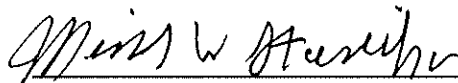
PUBLIC ANNOUNCEMENTS & RECOGNITION – Ruth Baker wished everyone a Merry Christmas and a safe holiday season.

PUBLIC COMMENT – None

ADJOURNMENT - Michael Stajduhar made a motion to adjourn, Mike Deitrich seconded. The motion carried unanimously.



Ruth Baker, President



Michael W. Stajduhar, Vice President



Mike Deitrich

ATTEST:


Cheryl Acorn, Auditor