

# CASS COUNTY COMMISSIONERS

## May 15, 2023

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Ruth Baker, Michael Stajduhar, Mike Deitrich, Attorney Jeff Stanton and Auditor Cheryl Alcorn.

Ruth Baker opened the meeting with the Pledge of Allegiance followed with a moment of silence.

**MINUTES** – Michael Stajduhar made a motion to approve Regular and Executive Session meeting minutes, Mike Deitrich seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**- Michael Stajduhar made a motion to approve the claims and payroll as presented, Mike Deitrich seconded. The motion carried unanimously.

**NIPSCO PROJECT UPDATE** – Project Manager Greg Harper presented power point presentation showing progress of the project over the past two weeks. To date approximately 65% of pipeline has been installed of the 18.5-mile project. The project is running appropriately 10 days ahead of schedule with pipeline completion this July and in-service date by the end of September. Temporary traffic signals will be removed within a couple of weeks and crews will be cleaning construction areas. Communication of road opening and closures will be provided to county departments on a more routine basis.

**NIPSCO AGREEMENT** - Attorney Stanton presented road repair agreement with NIPSCO. Agreement has been reviewed by both parties and is ready for approval. Commissioner Baker entertain a motion to approve NIPSCO Road Use Agreement.

Michael Stajduhar made a motion to adopt NIPSCO Agreement as presented, Mike Deitrich seconded. Motion carried unanimously.

**HIGHWAY DEPT** – Jeff Smith requested approval to fill full time vacant driver position.

Michael Stajduhar made a motion to approve request to fill full time driver position, Mike Deitrich seconded. Motion carried unanimously.

**ORDINANCE 23-05 TEMPORARY TRUCK TRAFFIC RESTRICTION** – Jeff Smith presented for approval truck restriction off State Road 16 between CR 1000 E and CR 1100 E during state road repair work.

**ORDINANCE 23-06 TEMPORARY TRUCK TRAFFIC RESTRICTION** – Jeff Smith presented for approval truck restriction off of Highway 35 N between CR 300 N and CR 400 N during state bridge overlay work in the area.

Michael Stajduhar made a motion to approve both Truck Traffic Restriction Ordinances as presented, Mike Deitrich seconded. Motion carried unanimously.

**PLANNING DEPARTMENT** – Arin Shaver presented demolition contract for the property located at 319 Northern Ave, Logansport. Demolition provided by Williams Excavating in the sum of \$11,500. Contract was presented for approval upon additional minor adjustments to be made by County Attorney.

Michael Stajduhar made a motion to approve Williams Excavating contract upon the minor adjustments to be made by Attorney Stanton, Mike Deitrich seconded. Motion carried unanimously.

**AIM RIDLEN PARK** – Judge Kitts requested approval to create a director position for AIM Ridlen Park. Judge explained the Juvenile Probation Director position title, currently held by Deb Waggoner, will be removed and replaced with new title of Park Director.

Michael Stajduhar made a motion to approve new position of Park Director for AIM Ridlen Park, Mike Deitrich seconded. Motion carried unanimously.

**EMS** – Brady Wiles announced three EMT's will receive Paramedic certification in two weeks. Brady requested approval to change the current position levels of 9 EMT and 6 Paramedic to 9 Paramedic, 3 EMT, and 3 Hybrid positions. HR Director supports the position schedule adjustment and Auditor confirmed funding is available in the budget to support the promotions. Upon approval, Brady will request salary amendment at the next Council meeting.

Michael Stajduhar made a motion to accept the three (3) Hybrid positions as presented, Mike Deitrich seconded. Motion carried unanimously.

**MAINTENANCE DEPARTMENT** – Richard Gundrum presented monthly report for April. New flooring is schedule to begin on the second-floor hallway of the Government Building. Smoke detectors have been replaced at the jail.

High Street building renovations continue with interior office demolition in the old Health Department that will soon house Adult Probation. New roof installed on the Work Release Building. Office renovations in the old Solid Waste Office at 520 High Street have begun to be used for the Coroner's office.

Richard assisted Solid Waste with power issues within the office on Biddle Street.

**SHERIFF DEPARTMENT** – Sheriff Ed Schroder presented monthly report for April.

PRISONER BOOKINGS	167
PRISONERS RELEASED	166
MILES TRANSPORTING PRISONERS	6,115
MEALS SERVED TO PRISONERS	18,092
OFFICER PATROL MILES	37,000
TRAFFIC WARNINGS ISSUED	158
TRAFFIC ARRESTS/CITATIONS	122
DWI/OWI ARRESTS	12
CRIMINAL ARRESTS	73
ACCIDENT INVESTIGATIONS	21
PROPERTY DAMAGE	19
PERSONAL INJURY	2
FATALITES	0
RESERVE OFFICER HOURS	0
CIVIL PROCESS MILAGE	972
CIVIL PROCESS PAPERS SERVED	373
<b>SCHOOL RESOURCE OFFICERS:</b>	
CALLS/CASE	10
PRESENTATIONS	1
TRANSPORTATION	1
<b>ANIMAL CONTROL:</b>	
TOTAL CALLS	County: 11 / City: 34
UNFOUND CALLS	County: 2 / City: 9
CONSULTS	14
WRITTEN WARNINGS	10
SHELTERED ANIMALS	7
BITE CASES	0

Sheriff Schroder reported current inmate count is 204.

**ORD. 23-07 POLICY OF BODY SECURITY CAMERAS** – Sheriff Schroder presented for approval policy providing procedures for release of video from surveillance and body cameras. Policy shall follow Indiana Code and disclosed release of video only upon a lawful, legal process request by subpoena or court order. Michael Stajduhar made a motion to adopt Ordinance 23-07 as presented, Mike Deitrich seconded. Motion carried unanimously.

**I.T. DEPARTMENT** – Cj Gilsinger presented the monthly report for April. Primary election was conducted without incident. Vote results were released by 6:30 p.m. on election day with the aid of new election equipment.

Cj continues research for new camera wiring project in the Jail and Securetech System for automatic door locks in the Government Building.

New laptops are in for the Deputy vehicles and a schedule is being prepared to install equipment. Equipment was removed and re-installed in the Recorder's office during renovations. Wiring was installed at France Park for buildings located at swimming lake.

New key box installed at the Jail and received new cisco firewall box for the IDACS connection problem at dispatch. Health department equipment is ready for Metronet switchover.

Cj requested the following items to be deemed surplus:

- Sharp VGA projector
- 2 x Dell VGA Projectors
- Alibi-NVR3308
- 2 x Pelco camera mounts W/ camera
- Alibi-NVR7132R
- 30 non-repairable headsets from dispatch.
- Dell Vostro 1520
- 4 x Dell Latitude D520
- HPG60 Notebook

Michael Stajduhar made a motion to approve items presented for surplus, Mike Deitrich seconded. Motion carried unanimously.

**CCED** – Christy Householder presented the monthly report for April. Christy made six business retention and expansion visits, twenty-five local, six state, and four regional projects meetings with six business leads. Christy conducted two county tours with the Indiana Economic Development Commission.

Christy reported contract agreement with Broadband has been approved Industrial Park Board is active with new officers.

**BROADBAND** – Matt Mavrack was not available to attend. The following update was submitted and reviewed.

Eastern portion of the fiber ring is completed and customers are being served. Cabinet is in place at the base of wireless tower in Young America and splicing will finish up by this week. Currently waiting to schedule Norfolk Southern railroad crossing at Clymers. North portion underground installation has begun on SR 16 with aerial installation to begin this week. Currently awaiting make ready/pole change outs from Carroll White REMC to northside of Logansport.

Thirteen new hook ups for a total of 206 as of May 14<sup>th</sup>. Eighty-six miles of fiber completed with 55 miles remaining.

**COMMUNITY CORRECTIONS** – Dave Wegner presented monthly report for April.

Department received 14 new clients and 26 clients completed the program. Eight clients were returned and twelve clients were held in the jail. Fourteen inmates were interviewed for potential participation.

CLIENTS SERVED	170
• HOME DETENTION	137
• WORK RELEASE	33

Dave reported hanging flower baskets and flower planters are being distributed throughout the county. Building renovations have begun on the isolation cells, allowing the facility to currently house three female clients. Department is preparing for DOC Audit to assess program for improvement.

**PRETRIAL & COURT SERVICES – JPAR SIMS GRANT RENEWAL** – Hillary Hartoin presented for approval CY24 IDOC Grant Application for renewal.

Michael Stajduhar made a motion to approve the submission of JPAR SIMS Grant application for renewal, Mike Deitrich seconded. Motion carried unanimously.

**ORD. 23-08 AMEND CELL PHONE USAGE** – Commissioner Baker presented cell phone ordinance amending procedures to allow cell phones and tablets in the Government Building. Cell phones and tablets will not be allowed into court rooms. Individuals will be responsible to self-check cell phones and tablets into lock boxes located outside of the court rooms.

Michael Stajduhar made a motion to approve amended Ordinance 23-08 as presented, Mike Deitrich seconded the motion. Motion carried unanimously.

**PUBLIC ANNOUNCEMENTS & RECOGNITION** – Commissioner Baker announced the next meeting will be held on June 5<sup>th</sup> at 1:00 p.m.

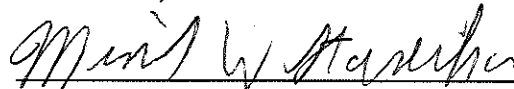
**PUBLIC COMMENT** – Lora Redweik, 5524 N 600 East, Twelve Mile – When will archiving of Commissioner and Council Live Stream meetings begin and will other board meetings be Live Streamed in the near future?

Commissioner Deitrich answered the procedures to archive meetings is in the works and exploring the opportunity and costs involved to offer Live Stream meetings in the Bicentennial Room for other board meetings.

**ADJOURNMENT**

Michael Stajduhar made a motion to adjourn, Mike Deitrich seconded. The motion carried unanimously.

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Ruth Baker, President



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Michael W. Stajduhar, Vice President



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Mike Deitrich

ATTEST:

  
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Cheryl Alcorn, Auditor