

# CASS COUNTY COMMISSIONERS

April 18, 2022

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Ryan Browning, Ruth Baker, Mike Stajduhar, Attorney Jeff Stanton and Auditor Cheryl Alcorn.

Ryan Browning opened the meeting with the Pledge of Allegiance.

**MINUTES** – Ruth Baker made a motion to approve the minutes, Mike Stajduhar seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**- Ruth Baker made a motion to approve the claims and payroll as presented, Mike Stajduhar seconded. The motion carried unanimously.

**CCED** – Christy Householder presented the Economic Development monthly report for March. Christy made one industry visit and twelve business retention and expansion visits, forty-three project meetings with three business leads.

Christy reported business interests have increased over the last month.

**BROADBAND** – Matt Mavrick presented an update report of the internet fiber project. Installs are behind due to the wet spring weather. Walton area projected finish date is expected within next four months upon receiving permit from the railroad. Crews are working in the New Waverly to Lewisburg area down CR 1100 N to Highway 18.

**MAINTENANCE DEPARTMENT** – Richard Gundrum presented monthly report for March. Second floor security cameras have be roughed in and flooring replaced in back hallway. Water control system updated at the Jail and maintenance crew will receive training next week for the care and operation of the new system. Two additional exterior lights were installed on the ambulance garage.

Richard attended meetings for the building renovation projects located on High Street and Smith Street.

Richard continues to work with project manager for the jail expansion and is preparing a punch list of items to be completed.

**COMMUNITY CORRECTIONS** – Dave Wegner presented monthly report for March. Department averaged 156 clients per day with 10 violators for the month. Department received 37 new clients and 20 clients completed the program.

CLIENTS SERVED	188
• HOME DETENTION	164
• WORK RELEASE	24

Dave reported 16 clients participated in Work Crew spending 333 hours removing snow, trash cleanup along highways, and working at the greenhouse planting and preparing flower baskets for city and towns.

Dave presented the 2023 IDOC Supervision and Work Release Grant application for approval.

Ruth Baker made a motion to approve the grant proposal as presented, Mike Stajduhar seconded. Motion carried unanimously.

**SHERIFF DEPARTMENT** – Sheriff Schroder appeared before the Commissioners with the March monthly report

PRISONER BOOKINGS	145
PRISONERS RELEASED	150
MILES TRANSPORTING PRISONERS	3,340
MEALS SERVED TO PRISONERS	19,097
OFFICER PATROL MILES	30,704
TRAFFIC WARNINGS ISSUED	262
TRAFFIC ARRESTS/CITATIONS	95
DWI/OWI ARRESTS	5
CRIMINAL ARRESTS	33
ACCIDENT INVESTIGATIONS	35
PROPERTY DAMAGE	31
PERSONAL INJURY	4
FATALITES	0
RESERVE OFFICER HOURS	0
CIVIL PROCESS MILAGE	1,546
CIVIL PROCESS PAPERS SERVED	326
<b>SCHOOL RESOURCE OFFICERS:</b>	
CALLS/CASE	16
PRESENTATIONS	3
TRANSPORTATION	0
<b>ANIMAL CONTROL:</b>	
COUNTY CALLS	34
CITY CALLS	37
CONSULTS	34

WRITTEN WARNINGS	9
SHELTERED ANIMALS	18
BITE CASES	2

**I.T. DEPARTMENT** – Cj Gilsinger presented monthly report for March. Primary Election set up and poll worker training for early voting went smoothly. Cj appreciated and recognized Eli and Austin for doing a great job while he was on medical leave.

Equipment for the new jail have been prepared and ready to roll out as soon as possible. New equipment has been installed at Adult Protective Services and Probation Department. Network wire has been installed to the EMS garage. Additional electronic door locks installed in the Government Building and plans are being put in place for installation of 20 new security cameras.

**COURT & PRETRIAL SERVICES** – Hillary Hartoin presented first quarterly report of 2022. The program has interviewed over 900 arrestees since the start date of October 2018 with an enrollment of 336 participants. Early cost savings analysis show a diversion of approximately \$250,000 in incarceration expenses.

Hillary present the 2023 IDOC Pretrial Service Grant and Jail Treatment Grant applications for approval.

Ruth Baker made a motion to approve the grant proposals as presented, Mike Stajduhar seconded. Motion carried unanimously.

**FIRE DISTRICT #1** – Chief Jerry Maxson presented first quarterly report of 2022.

Fire Response Calls:

- 16 Fire
- 35 Medical
- 14 Motor Vehicle
- 7 Miscellaneous

Chief Maxson reported two part time firefighters moved to full time status. Department had one firefighter off work for eight shifts to recover from an injury received during training exercise. Firefighter is back to work without restrictions.

Chief Maxson reported Fire Engine 3 and Truck 8 had several repairs over the past three months. New air compressor was installed in the building last March.

**PLANNING DEPARTMENT** – Jamey Harper presented first quarterly report of 2022. Department received \$4,926 for the first quarter and issued 29 permits.

**EMA** – Rocky Buffum presented first quarterly report of 2022. Reorganizing, developing volunteer teams, establishing working relations with partner agencies, and emergency response training have taken place over the past couple months.

Rocky reported the department is currently preparing a backup dispatch center, if a situation occurred disabling the current dispatch office. New weather siren maintenance contract is in place with expectation all sirens will be up and properly working by next testing date in May.

**PROBATION DEPARTMENT** – Jeremy Hall request approval to fill vacant full-time probation officer position.

Ruth Baker made a motion to approve request to fill full time probation officer position, Mike Stajduhar seconded. Motion carried unanimously.

**JAIL EXPANSION** – John Painter presented the following change order for approval:

- Cost reduction in replacement order of exterior cameras (- \$1,110.00)

Ruth Baker made a motion to approve deduction change order as presented, Mike Stajduhar seconded. Motion carried unanimously.

**PUBLIC ANNOUNCEMENTS & RECOGNITION –**

Commissioner Baker reminded everyone to vote in the primary election.

**PUBLIC COMMENT**

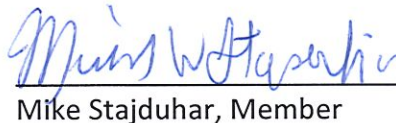
None

**ADJOURNMENT**

Ruth Baker made a motion to adjourn, Mike Stajduhar seconded. The motion carried unanimously.

  
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Ryan Browning, President

  
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Ruth Baker, Vice President

  
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Mike Stajduhar, Member

ATTEST:   
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Cheryl Alcorn, Auditor