

**CASS COUNTY COMMISSIONERS**  
**April 5, 2021**

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Ryan Browning, Mike Stajduhar, Ruth Baker, Attorney Jeff Stanton, and Auditor Cheryl Alcorn.

Ryan Browning opened the meeting with the Pledge of Allegiance.

**MINUTES** – Mike Stajduhar made a motion to approve the meeting minutes as presented, Ruth Baker seconded. The motion carried unanimously.

**CLAIMS & PAYROLL**- Mike Stajduhar made a motion to approve the claims and payroll as presented, Ruth Baker seconded. The motion carried unanimously.

**CORONER** – George Franklin presented the following report for the month of March.

CAUSE OF DEATH

Natural	4
Vehicle	1
Suicide	1
TRANSPORTS	2
OUTSIDE ASSISTS	2
AUTOPIES	3

**PARK DEPARTMENT** – Dana Hildebrand presented the monthly report for March. Dana reported estimated revenue \$30,603 was received for March. Crews are preparing park for opening day set for May 1<sup>st</sup>. The park has received many calls requesting an early opening due to the unseasonably warm weather.

Dana requested approval to fill full time vacant position. Mike Stajduhar made a motion to approve request to fill full time position, Ruth Baker seconded. Motion carried unanimously.

**HEALTH DEPARTMENT** – Serenity Alter appeared before the Commissioners with the monthly report for March. The Health Department held 9 routine immunization clinics. During this report period 152 patients were seen and 462 vaccines given. One flu immunization day was held for children.

Vital Records department received \$2,545 in document fees. The department printed 197 birth certificates, 98 certified death certificates, 1 genealogy search, and 1 paternity affidavit.

Mike Collins completed 59 restaurant inspections; 1 pre-operational, 2 follow-ups, and issued 6 food permits. Two environmental and 2 lead follow up inspections. Dan Musselman completed 9 environmental calls, 6 soil reports, 11 residential inspections, 8 residential searches, and 2 OSS permits.

COVID testing and vaccine administration continues. Cass County is currently in “Yellow” status per ISDH. Vaccine age eligibility was lowered to age 16 with parent consent. A vaccination clinic will be held at the Berry Bowl on April 16<sup>th</sup>. Johnson & Johnson one shot vaccine is being administered to homebound residents. Health Department is working with Logansport State Hospital and Tyson to assist with vaccines.

**DISPATCH E-911** – Amber Offutt appeared before the Commissioners with the monthly report for March.

911 Calls	1233
Admin Calls	4846
911 Text	56
CAD Screens	2643

Amber reported ten employees received time off related to COVID, of which 6 employees received positive test results. One employee is scheduled for online course in May for Certified Training Officer. Two full time positions will begin this week. The department had 32 overtime shifts for March.

**HIGHWAY DEPARTMENT** – Jeff Smith appeared before the Commissioners with the monthly report for March. Crews are pothole patching and preparing gravel road maintenance. Department has approximately 225 tons of salt to take to meet contractual obligations.

Jeff recognized Pat Brown and Max Long for 45 years of service to the Highway Department.

**HIGHWAY DEPARTMENT – BID OPENING**

The following bids for trucks & equipment were opened:

TRUCK BIDS	MODEL	UNIT PRICE	TOTAL
<b>Terry Truck Equipment Inc.</b>			
<b>2960 W 200 North, Winamac, Indiana</b>			
Quantity 2	Dump Truck w/bed Complete package Underbody scraper	\$74,975.00 (-1% price preference)	148,450.50

**Wiers International Trucks**

**2111 Jim New Drive, Plymouth, Indiana**

Quantity 2	2022 International HV507 & HV607 Cab & Chassis	\$94,532.50	\$189,065.00
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**W.A. Jones**

**1171 South Williams Drive, Columbia City, Indiana**

Quantity 2	Patriot Dump Truck w/bed Complete package underbody scraper	\$66,563.00	\$145,601.00
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Mike Stajduhar made a motion to take all bids under advisement, Ruth Baker seconded. Motion carried unanimously.

**A & G ENVIRONMENT SOLUTIONS CONTRACTS** – Eric Servin presented two contracts for approval in the amounts of \$1,050.00 for asbestos sample testing and \$4,235.00 for the removal/disposal of asbestos materials in the former motel/restaurant located at 1415 US Hwy 35.

Mike Stajduhar made a motion to approve contracts upon county attorney’s review, Ruth Baker seconded. Motion carried unanimously.

**SOIL & WATER** – Jeremy Hall requested approval to fill vacant full-time position for the Soil & Water Conservation District Office. Mike Stajduhar made a motion to approve the request to fill full time position, Ruth Baker seconded. Motion carried unanimously.

**COMMUNITY CORRECTIONS** – Dave Wegner requested approval to fill two full time vacant correctional officer positions. Mike Stajduhar made a motion to approve the request to fill two full time positions, Ruth Baker seconded. Motion carried unanimously.

**JAIL EXPANSION – CHANGE ORDERS** – John Painter presented for approval construction change orders for roof hatch position switch and detention deadlock, relocation of generator/fire alarm, door lintel to laundry area, north chase ship’s ladder, exterior building letters, and Wi-Fi hotspots.


Mike Stajduhar made a motion to approve change orders as presented, Ruth Baker seconded. Motion carried unanimously.

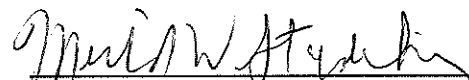
**PUBLIC ANNOUNCEMENTS & RECOGNITION** - None

**PUBLIC COMMENT** – Susan Jarrell, 2405 Hastye Hyll, Logansport - Do commissioners get communication of change orders? Commissioner Browning replied, yes there is a project update meeting every other Tuesday.

How many bids go out per item for highway equipment? Commissioner Browning replied, as many as we can get, at least two.

**ADJOURNMENT** – Mike Stajduhar made a motion to adjourn, Ruth Baker seconded. The motion carried unanimously.

  
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Ryan Browning, President

  
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Mike Stajduhar, Vice President

  
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Ruth Baker, Member

ATTEST:   
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Cheryl Alcorn, Auditor