

**CASS COUNTY COMMISSIONERS**  
**February 3, 2020**

The Cass County Commissioners met at 1:00 p.m. in the Commissioners Hearing Room. Present for the meeting were Jim Sailors, Ralph Anderson, Ryan Browning, Attorney Jeff Stanton, and Auditor Cheryl Alcorn.

Ralph Anderson opened the meeting with the Pledge of Allegiance.

**MINUTES** – Ryan Browning made a motion to approve the minutes, Jim Sailors seconded. The motion carried unanimously.

**CLAIMS & PAYROLL** - Jim Sailors made a motion to approve the claims and payroll as presented, Ryan Browning seconded. The motion carried unanimously.

**PUBLIC HEARING – TRANSFER OF PROPERTY CERTIFICATE** – Christy Householder presented letter of request on behalf of the Cass County Redevelopment Commission for approval to transfer property certificate of 430 S. Fifth Street, Logansport to the Redevelopment Commission. Redevelopment Commission has received a business interest in the property.

Ryan Browning made a motion to approve Resolution 20-01 Transfer of Tax Sale Certificate, Jim Sailors seconded. Motion carried unanimously.

Commissioners open the discussion for public comment. No public comments were received.

Jim Sailors made a motion to adjourn public hearing, Ryan Browning seconded. Motion carried unanimously.

**HEALTH DEPARTMENT** – Serenity Alter appeared before the Commissioners with the Health Department report for the month of January. The Health Department held seven routine immunization clinics and one flu clinic for children. Nurses administered vaccines to all county high school juniors for senior year requirements. There were 289 patients seen for routine immunizations and 670 vaccines were given during the month of January.

Vital Records department received \$2,855 in document fees. Department printed 130 certified birth certificates and 45 free certified birth certificates, 153 certified death certificates, 1 paternity affidavit, and 1 genealogy searches.

Mike Collins and Chelsea Cates completed 60 restaurant inspections; 5 pre-operational, 3 complaints, and issued 39 food permits. Two environmental inspections and 7 follow up lead inspections were completed. Dan Musselman completed 13 environmental calls, 4 soil reports, 1 residential inspection with 11 residential searches, and two OSS permits.

Serenity reported Fairview Elementary School was closed on January 27<sup>th</sup> for the remainder of the week due to flu outbreak per recommendation of Logansport School Superintendent, Michele Starkey and Health Department Physician, Dr. Ditty. Health Department will begin offering free blood pressure checks at the Senior Center once a month starting in February.

**HIGHWAY DEPARTMENT** – Jeff Smith appeared before the Commissioners with the Highway Department report for the month of January. Community Crossing Grant application has been submitted for paving work, approximately \$1.4 million. Grant projects include CR 600 E north of Logansport Road, CR 200 N and old State Road 25.

Highway Department is preparing a complete inventory of county road system for the 2020 Road Program. Small structure inspection program will begin this year, culverts and structures with a span between 8 – 20 feet.

Soil boring samples are being taken from the 400 South phase 4 project between CR 175W and State Road 29, preparing for project planning and design.

**PARK DEPARTMENT** – Dana Hildebrand appeared before the Commissioners with Park Department report for the month of January. Dana reported estimated revenue \$15,475 was received for January. Reservations for the upcoming Memorial Day Weekend are currently at 80% capacity.

Crews are locating and marking modern camp sites for water spigot and electrical base updates. Trenching for electrical and water lines will start as weather permits.

**CASS COUNTY ECONOMIC DEVELOPMENT** – Christy Householder appeared before the Commissioners with the economic development report for the month of January. Christy attended several meetings with potential business interests, met with newly elected Mayor Chris Martin, and attended 21<sup>st</sup> Century Talent meetings regarding the need to improve skill trade education for students beyond high school.

**SECURITY** – Chad Dixon appeared before the Commissioners with the 2019 Annual Security Report. Government Building Security Office staff includes one full time Director and four part time officers. Chad reported 748 weapons were intercepted, including knives, pepper spray, multi-purpose tools, and one solar-powered skateboard. Security Officers generated 35 incident reports and Director conducted 69 employment background checks. Officers were recertified in first aid, firearms, and Taser certification. Director attended the National Sheriff’s Association Seminar held in Danville and three officers attended annual seminar in Indianapolis.

**SHERIFF DEPARTMENT** – Sheriff Schroder requested approval to fill vacant positions for two full time correction officers and one deputy.

Ryan Browning made a motion to approve request to fill vacant positions, Jim Sailors seconded. Motion carried unanimously.

**APPOINTMENTS** – The following individuals were appointed:

Cass County Zoning Board of Appeals	Randy Pryor	4 yrs	1-1-2020 to 12-31-2023
Cass County Economic Development Commission	Jim Sailors	4 yrs	2-1-2019 to 2-1-2022
Northcentral Indiana Economic Development Regional Planning	Jim Sailors	1 yr	1-1-2020 to 12-31-2020
	Christy Householder	1 yr	1-1-2020 to 12-31-2020
	Mayor Chris Martin	1 yr	1-1-2020 to 12-31-2020

Ryan Browning made a motion to approve appointments as read, Jim Sailors seconded. Motion carried unanimously.

**ORD. 20-01 SECOND AMENDMENT RIGHTS** – Ryan Browning presented and read aloud Ordinance 20-01 Second Amendment Preservation Act.

Ryan Browning made a motion to approve Ordinance 20-01 as presented and read, Jim Sailors seconded. Motion carried unanimously.

Sheriff Ed Schroder, Prosecutor Noah Schafer, and Logansport Police Chief Travis Yikes each stated their support of the approved ordinance.

**CLERK – POLL LOCATIONS** - Beth Liming requested approval of poll locations for the upcoming 2020 primary election including one change of location, LCSC Administration Building – 2829 George Street moved to Millers Merry Manor – 200 – 26<sup>th</sup> Street.

Ryan Browning made a motion to approve the poll locations as presented, Jim Sailors seconded. Motion carried unanimously.

**ORD. 20-02 ZONING AMENDMENT** – Arin Shaver presented for approval changes to the Cass County Zoning Ordinance regarding the Gateway Overlay District. Amendments were presented with positive recommendation to Commissioners from the Cass County Plan Commission.

Ryan Browning made a motion to approve Ordinance 20-02 Zoning Amendment to the Gateway Overlay District, Jim Sailors seconded. Motion carried unanimously.

**JDAI GRANT** – Judge Kitts appreciated Commissioners support over the years and expressed the grant has been valuable to the county in the past. JDAI Grant application has been prepared for approval.

Ryan Browning made a motion to deny the request to continue the JDAI Grant, Jim Sailors seconded. Motion carried unanimously.

**JAIL EXPANSION PROJECT** – Joe Hoffman presented for approval three bid recommendations; Sealants \$340,000, Metal Studs & Drywall \$419,000, and Mechanical Construction \$2,190,000. Recommendations will complete the bids for the project for a total of \$23,501,529.

Jim Sailors made a motion to approve bids as presented, Ryan Browning seconded. Motion approved unanimously.


**FOUR COUNTY COUNSELING** - Dr. Carrie Cadwell presented Four County 2019 Annual Report. Report included general statistics of all participating counties and a list of prevention services provided. Dr. Cadwell announced the addition of a Regional Crisis Stabilization Unit in the Logansport facility. The unit will provide 23 hour crisis observation for walk-in emergency assessments. Four County will be one of three centers in the state piloting a 23-hour Crisis Stabilization Unit (CSU) using the “crisis chair model”. CSU will provide six chairs for individuals in need of observational care reducing the need for psychiatric hospitalization or incarceration.

Dr. Cadwell reported the three major substance abuse seen in Cass County through the recovery program are; alcohol, methamphetamine, and marijuana. Four County and Logansport State Hospital are collaborating to make use of available space at the hospital. Administration for the Division of Mental Health and Addiction are looking into how community mental health centers and state hospitals can develop partnerships.

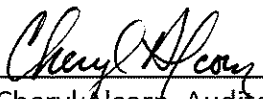
**PUBLIC COMMENT** – None

**ADJOURNMENT** – Ryan Browning made a motion to adjourn, Jim Sailors seconded. The motion carried unanimously.

  
Ralph Anderson, President

  
Jim Sailors, Vice President

  
Ryan Browning, Member

ATTEST:   
Cheryl Alcorn, Auditor