



*The Cass County EMAC met at 7pm, at the offices of the Cass County Emergency Management Agency, 1227 N SR 17, Logansport, Indiana.*

The meeting was called to order by Sherriff Schroder.

Board Members Present: Ed Schroder, Dan McDonald, Tracy Williamson, Phil Rains. Jeff Smith, Gary Chambers, Rick Bair, Steve Martin.

EMA personnel Present: Rocky Buffum, Felicity Perez-Nuscis

Visitors: Chris Roller NWS

- **APPROVAL OF MINUTES-**

The Minutes of the October 2022 meeting were reviewed. A motion to accept the minutes as read was made by R. Bair, and seconded by T. Williamson. Motion carries with all in favor, and none opposed.

- **DIRECTORS REPORTS-**

- A. Indiana Department of Homeland Security/District Four Updates**

Next district meeting will be held November 17<sup>th</sup> at 09:00am.

- B. Grants & Billing**

Received the Indiana Department of Homeland Security (IDHS) Hazardous Materials Preparedness grant for \$5,538.72. We are still waiting on the Federal Emergency Management Agency Covid PA grant. IDHS has received the money but has not issued the check yet.

- C. Training and Exercise Activity**

Hazmat Technician class coming in 2023.

Training & exercise reports reviewed by board

Motion made by T. Williamson, and seconded by G. Chambers to approve the Director's reports. Motion carries with all in favor, and none opposed



- **OLD BUSINESS-**

- A. Backup 911 Communication Center Project**

- This project is pending changes as the switch from VHF to 800 is made to the county wide radio system.

- B. County Fire Radio Project**

- County Commissioners recently signed the contracts with ERS to move the county fire and ems to the state wide 800 system.

- C. Emergency Operations Plan Review**

- Board has reviewed the plan and recommends that the plan be presented to the County Commissioners at the next meeting. A motion made by T. Williamson and seconded by P. Rains the plan will be presented to the commissioners. Motion carries with all in favor, and none opposed.

- D. Any Other New Business**

- None brought fourth.

- **NEW BUSINESS-**

- A. Request for Proposals (RFP)- Warning Siren Preventative Maintenance for '23**

- Received one RFP back from ASC out of Wisconsin. For a total of \$9,400 to do the annual inspections. We would have to outsource for maintenance. A motion was made by R. Bair to accept the RFP, then formally withdrawn after discussion. A motion was then made by G. Chambers and seconded by T. Williamson to reopen the bidding process again. Motion carries with all in favor and none opposed.

- B. Any Other New Business**

- None brought fourth



- **CLAIMS REVIEW/APPROVAL**
  - A. Board reviewed claims presented. Motion made by R. Bair and seconded by D. McDonald was made to accept the claims. Motion carries with all in favor and none opposed
  
- **BOARD QUESTIONS/COMMENTS**
  - A. None brought fourth
  
- **Public Questions and Comments**
  - A. None Brought Fourth
  
- **Next Meeting held December 7th at 7:00pm**
  
- **Adjournment**-Motion by G. Chambers and seconded by T. Williamson meeting adjourned 7:31pm

**Respectfully Submitted**

*Felicity L Perez-Nuscis*

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