

Cass County
Emergency Management Advisory Council (EMAC)
Meeting Minutes
March 2, 2022

The Cass County EMAC met at 7pm, at the offices of the Cass County Emergency Management Agency, 1227 N SR 17, Logansport, Indiana.

The meeting was called to order by Sherriff Schroder.

Board Members Present: Rick Bair, Jeff Smith, Ed Schroder, Dan McDonald, Mikel Fort, Rocky Buffum, Tracy Williamson, Gary Chambers,

EMA personnel Present: Felicity Perez-Nuscis, Liz Troxell

APPROVAL OF MINUTES

The Minutes of the January 2022 meeting were reviewed and approved on a motion duly made and seconded.

OLD BUSINESS-

A. ORGANIZATION OF OFFICERS FOR 2022

The floor was opened for nomination of officers and the following slate was presented and approved on a motion duly made and seconded:

Sheriff Ed Schroder, President
Chief Rick Bair, Vice President
Felicity Perez-Nuscis, Secretary

Nominations were closed on a motion duly made and seconded, and the officers above were duly approved by the members present.

B. DIRECTOR UPDATE-

Human Resources

- Held "Meet and Greet" with about a dozen people passing thru
- Volunteer Training Interests
 - Hazmat Awareness/Operations
 - Community Emergency Response Team
 - CPR/First Aid
 - Weather Spotter
 - Damage Assessment
 - Restarting team meetings, 3rd Wednesday of each month at 7pm
- Volunteer Community Event Interest
 - Continuing to support bike ride events with support vehicles
- Consolidated Membership Roster

- Meet ordinance requirement, volunteers approved by advisory board
- Audit to make sure background checks, adding to county driver list, etc where it needs to be

Building

- Emergency Operations Center Project
 - Mounting additional TV monitors for weather radar, WebEOC, etc
 - Mounting projector(s)
 - Development of task books for positions in EOC
- Backup Dispatch Center
 - Volunteer willing to do setup
 - North part of section where the break room is
 - Collaboration with dispatch center
 - Pulaski County also had interest
- Warehouse
 - Establish “Mission Packages” for faster and more organized response
 - Dispose of surplus property, check with other agencies about appropriateness of some items currently stored here
- Dispose of 1989 Winnebago

Public Relations

- Facebook Page now operational
 - February snow/ice vent first “social media disaster response”
 - Over 27,000-page interactions of the course of the vent
- Increasing press releases/visibility

Revenue Generation

- HAZMAT Billing ready to go
- We have a non-reverting fund to bill for HAZMAT
- Confirmed continued existence of fund and process for submitting deposits with treasurer and auditor
- Located \$2,905.57 leftover in EMPG Fund, can be used to support EOC project

Revenue Depletion

- Four Gas monitors
 - Average sensor life 2-3 years, life expectancy for QRae3-5 years
 - Our units are from 2011, unsure of sensor swap out
- Photo Ionization Detector
 - Low range \$6,000
 - Can detect Anhydrous Ammonia, other compounds not detectable by four gas
 - To best of knowledge, not currently available in county
- Spectrometer
 - Over \$9K, anticipate grant project
 - Identification of unknown substances
- Mobile Cascade within county
 - Anticipate grant project

Operationally Handily Sorted Helps, Inventories and Tactics

Training Events

- Congrats on FOST-Felicity
- National Weather Service Training this month

- Operation Force Multiplier
- 15th Cyber Security Symposium

TBD HAZMAT Awareness/Ops

C. GRANT UPDATES-

IDHS has excepted salary verification statements submitted, no further updates at this time.

D. DISTRICT FOUR UPDATES-

No updates to be given as the last three meetings have been canceled due to other events happening inside the district's counties.

E. MEMBERSHIP REVIEW – Required vs Mandated Appointments

Please see Indiana title code title 10(attached)

F. WARNING SIRENS-

New contract with Federal Signal was approved and signed. They will be beginning their annual Inspections of all 27 warning sirens in the county in the spring. We will be participating in NWS state wide testing on March 15 2022. The monthly siren test will begin the first Monday in April.

G. VEHICLE UPDATES-

Lights & sirens are now both working on the trucks. We had an issue during the last snow storm No issues since repairs were made. We anticipate decommission of the RV in the next few weeks. It is on the agenda for the Commissioner's meeting Monday March 7 2022. The motion of decommissioning was made and approved on a motion duly made and seconded

H. ANY OTHER OLD BUSINESS - no other old business was presented

NEW BUSINESS-

A. MEETING/TRAININGS/EXERCISE REPORT

Spotter training is being held virtually by NWS on four dates this year. There about two hours long and you only need to attend one. The EMA staff recognize that not everyone is fond of virtual offerings. To make the training more accessible We will be holding a "viewing party" on two of the dates below where will be at the office broadcasting the training for anyone interested in participating.

March 8 at 6pm-EMA "viewing party"

March 12 at 10am

March 17 at 1pm

March 24 at 6pm-EMA "viewing party"

EMA staff will be participating in IDHS Cyber Security Training this month. We are required To attend at least three ISHEEP compliant exercises a year for grant purposes. This will count as one. Operation Force Multiplier was attended this morning by Liz and Rocky.

**B. ANY OTHER NEW BUSINESS-
VOLUNTEER ROSTER-**

A motion was made to add the topic Volunteer Roster to the agenda. The motion was duly made and seconded. The roster was presented and accepted on a motion that was duly made and seconded.

C. CLAIMS REVIEW/APPROVAL-

The claims report was presented. The claims report was approved on a motion duly made and seconded.

D. BOARD QUESTIONS AND COMMENTS- NONE

E. PUBLIC QUESTIONS AND COMMENTS- NONE

F. ADJOURNMENT

Adjourned on motion duly made and seconded at 07:34pm.
Next Meeting will be held April 6 2022.