

**MINUTES**  
**STATE BOARD OF FINANCE**  
**November 16, 2021**  
**Indiana Government Center South**  
**Conference Room “D”**  
**9:00 a.m.**

**Members in attendance**

Zachary Jackson, State Budget Agency Director  
Tera Klutz, Auditor of State  
Ryan Locke, Treasurer of State Designee

**Also in attendance**

Courtney Everett, Deputy Auditor of State  
Joe Habig, Deputy State Budget Agency Director  
Matt Beck, Assistant Deputy Auditor of State  
Olufikunayo Iluyomade, Office of Auditor of State

**CALL TO ORDER**

State Budget Agency Director, Zachary Jackson called the meeting to order at 9:00 a.m.

**APPROVAL OF MINUTES**

*State Auditor Tera Klutz moved to approve the October 19, 2021, meeting minutes. Treasurer of State Designee, Ryan Locke seconded, and the minutes were unanimously approved.*

**TRANSFER TO THE INDIANA CRIMINAL JUSTICE INSTITUTE**

The Indiana Department of Education (DOE) requests a transfer of \$7,714.97 from fund 48684 to the Indiana Criminal Justice Institute’s (CJI) Indiana Safe Schools fund (36310). DOE completed the School Intergeneration Safety Pilot Program per House Enrolled Act 1224 from the 2019 legislative session. Per an MOU between the two agencies, any remaining funding is to be transferred back to CJI.

*State Auditor Tera Klutz moved to approve the transfer, Treasurer of State Designee, Ryan Locke seconded, and the transfer was unanimously approved.*

**TRANSFER TO THE INDIANA LAW ENFORCEMENT ACADEMY**

The Indiana Criminal Justice Institute (CJI) requests a transfer of \$48,000 from the Drug Enforcement Match fund (16870) to the Indiana Law Enforcement Academy’s (ILEA) main administrative fund. Per an agreement between the two agencies, CJI is to transfer funding for ILEA’s statewide job task analysis of law enforcement officers.

*Treasurer of State Designee, Ryan Locke moved to approve the transfer, State Auditor Tera Klutz seconded, and the transfer was unanimously approved.*

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**TRANSFER TO THE DEPARTMENT OF WORKFORCE DEVELOPMENT**

The Office of the Lieutenant Governor (the Office) requests a transfer of \$1,000,000 from the Office’s main administrative fund (10360) to the Department of Workforce Development’s (DWD) State Workforce Development fund (17700). Per an MOU between the two agencies, the Office is to transfer funding necessary to cover costs related to the Next Level Veterans program.

*State Auditor Tera Klutz moved to approve the transfer, Treasurer of State Designee, Ryan Locke seconded, and the transfer was unanimously approved.*

**NEW OR OTHER BUSINESS**

None

**FUTURE MEETING**

The next meeting of the State Board of Finance will be held on December 21<sup>st</sup>, 2021 at 9:00 a.m. in Indiana Government Center South, conference room “D”.

**ADJOURNMENT**

*Auditor of State, Tera Klutz moved to adjourn, Treasurer of State Designee Ryan Locke seconded, and the motion was unanimously approved.*

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Zachary Jackson, State Budget Agency Director / Designee

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Tera Klutz, Auditor of State Auditor of State / Designee

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Kelly Mitchell, Treasurer of State / Designee