

Office of CTE Bi-Weekly Update July 1, 2022

This update is provided by the Indiana Office of Career and Technical Education, housed under the Governor's Workforce Cabinet. We welcome your support in encouraging anyone who would benefit from the information to join our listserv. Individuals can [sign up here](#) and questions regarding content in each update can be directed to CTE@gov.IN.gov.

Summer Schedule: This is the first of two updates that will be sent out this summer. Another update will be sent in late July before we resume sending out the CTE update on the regular bi-weekly schedule. Have a great 4th of July weekend!

Online and Virtual Course Policy

The Office of CTE reconvened a group of Principals and CTE Directors in May to discuss the future of online and virtual course policies for CTE. This same group advised our office throughout the development of NLPS. Specifically, the group was asked to provide input on whether credits earned in a NLPS concentrator course (Principles, Concentrator A & Concentrator B) offered online should count toward concentrator status. The overwhelming consensus of the group was that there needed to be a select group of pathways that allowed for credits earned online to count for concentrator status.

Each Next Level Program of Study is currently being reviewed in an effort to have a list of programs available that includes areas other than business. The OCTE will provide a more detailed guidance document in our July update which will include a final list of courses/programs of study that will be available.

Office of CTE Open Positions

Applications remain open for positions on the Office of CTE's programming team. We are looking to bring onboard 6 program directors to support the implementation of Next Level Programs of Study and continue to help drive the state's efforts to improve the consistency, quality, and intentionality of CTE. Program directors are categorized into two different categories: Career Specialists and Regional Directors. Both positions will oversee the development and updating of programs of study, including helping create resources needed for a related group of NLPS pathways.

The three Career Specialists positions will work out of our office in Indianapolis. Each Career Specialist will also be responsible for a specialty area, such as CTE teacher professional development, career development/advising, and serving special populations. The Career Specialist positions have the option to work remotely 2 days a week in line with most state positions.

Regional Directors will focus on helping schools engage with industry to integrate work-based learning into CTE programs. These positions will work in the field visiting with schools and industry (the positions will require travel to Indianapolis a few times per month). Openings are available for a Northern, Southern and Central Regional Director.



The starting salary for these positions is \$55,000 - \$65,000 depending upon experience and background. Postings for the available positions **will be open through July 8** and can be found below:

Career Specialist – There are 3 openings for this role, all of which will be based in Indianapolis. A full job description and link to apply is [available here](#).

Regional Director (Central Indiana) - This position will provide service to Economic Growth Regions 5-7 and 12. A full job description and link to apply is [available here](#).

Regional Director (Northern Indiana) - This position will provide service to Economic Growth Regions 1-4. Position can be based anywhere in northern Indiana within regions 1-4. A full job description and link to apply is [available here](#).

Regional Director (Southern Indiana) - This position will provide service to Economic Growth Regions 8-11. Position can be based anywhere in southern Indiana within regions 8-11. A full job description and link to apply is [available here](#).

*A map of Indiana's Economic Growth Regions can be [found here](#).

Industry Certification Funding

The Office of CTE is still working to distribute the \$200,000 line item for certification funding that was added to the current state budget. Further review and consultation regarding the line item made clear that we needed to adjust our original plans for distributing the funds. The funds are intended to cover the costs of any exams taken rather than certifications earned. Additionally, non-public schools are eligible. In order to distribute the funding fairly and accurately, schools and career centers will have the opportunity to enter additional data into InTERS before the OCTE determines funding allotments.

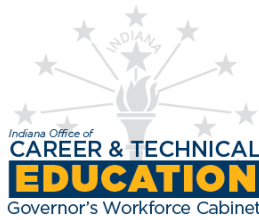
Schools and career centers are encouraged to enter any certification exams (passed or failed) completed by students during the 2021-2022 school year by Friday, September 2 into InTERS.

Following collection of this data, the funding will be distributed later in the fall. Please reach out to [Chris Deaton](#) or [Jedd Vance](#) with any questions.

NLPS Agriculture Courses – Introductory and Principles

Our team has continued to receive some questions about the Introduction to Agriculture (5056) and Principles of Agriculture (7117) courses. The latest questions have been regarding the potential recoding of students who completed Introduction to Ag course this past year to Principles of Ag. These courses are not considered substitutes and students that took the Introductory course should not be recoded as completing the Principles course.

The OCTE understands that the transition to NLPS presents a new set of challenges. To help meet these challenges a few options have been developed to provide flexibility for the Principles of Ag course. This flexibility includes waiving the required prerequisite until the 2024-2025 school year for Agriscience, Ag Mechanical, Natural Resources, Horticulture, and Landscaping programs of study and the ability to have upperclassmen complete the Agribusiness Management (5002) through a co-seat option



(upperclassmen enrolled in Agribusiness Management while underclassmen are enrolled in Principles) with the Principles course.

NLPS – Program of Study Adoption and Course Inventory Form

As initially announced in early May, the Office of CTE has created a new form to capture information on the CTE course offerings of schools and career centers, including what programs of study entities are adopting. The form is a variation of the course inventory form schools were required to submit in previous years (this has not been required the past couple of years).

Schools and Career Centers are asked to register courses and programs of study in InTERS by August 1.

Part of the process is to include the CTE instructor that will be teaching each course. Entering the instructor by August 1 will allow our team to verify that instructors meet the assignment codes to be eligible for funding. If an instructor vacancy currently exists, entities can wait until closer to the August 1 deadline to fill out the form or simply fill out the course information currently and add in the instructor information at a later date. Only the course and instructor information need to be provided by August 1. For cases of dual enrollment, schools are not required to fill in the SPN field for postsecondary faculty. The form also includes a list of 4 questions, which can be responded to later this fall.

A document with instructions on completing the form, guidance on common situations, and additional background on the purpose of this process can be found here. CTE Directors are available for questions regarding this process and additional questions can be shared with CTE@gov.IN.gov.

Capstone Courses: As part of the adoption form process, schools will be asked about their plans for offering Capstone Courses. Some basic questions regarding capstone courses are included on page 8 of the [NLPS FAQ document](#). For schools and career centers in year 2 of NLPS implementation, we know you likely have additional questions about the capstone courses. Additional questions will soon be added to the FAQ and we will be adding a section to the NLPS Planning Guide around capstone courses. Please submit any specific questions you may have regarding Capstone courses to CTE@gov.in.gov.

Indiana Department of Education Career Pathways Grant

Congratulations to the recipients of the Department of Education's Career Pathways Grant! Grant recipients for the Explore, Engage, and Experience (3E) grant were [announced earlier today](#). 97 schools and community partners were selected across each of Indiana's 92 counties. The grant focuses on increasing the number of students experiencing work-based learning and earning high-value credentials while in high school, such as the Indiana College Core, an associate degree, or a career and technical education industry certificate. The Office of CTE team looks forward to particularly working with the many award winners who included increasing access, enrollment, and completion of a Next Level Program of Study as part of their application.